

COLLECTIVE BARGAINING  
AGREEMENT

2017-2020

BETWEEN INTERNATIONAL  
BROTHERHOOD  
OF POLICE OFFICERS

LOCAL #470

&

TOWN OF WARREN

## AGREEMENT

This Agreement made and entered into this 8 <sup>AUGUST</sup> th day of ~~July~~, 2017, by and between

the TOWN OF WARREN, RHODE ISLAND, hereinafter referred to as the "TOWN" and LOCAL 470 OF THE INTERNATIONAL BROTHERHOOD OF POLICE OFFICERS, hereinafter referred to as "LOCAL#470" or the "Union".

### WITNESSETH

That in consideration of the mutual and reciprocal promises of the parties hereto, the parties covenant and agree as follows:

#### ARTICLE I

##### 1.1 RECOGNITION

The Town hereby recognizes and acknowledges Local #470 as the sole and exclusive collective bargaining agent for all full-time, excluding probationary, police officers of the Town of Warren Police Department for the purpose of entering into agreements relative to wages, rates of pay, hours and assignments, and working conditions. The Chief shall not be included as a member of the bargaining unit.

##### 1.2 Non-Discrimination

The Town and the Union agree not to discriminate in any way against employees covered by this Agreement on account of race, religion, creed, color, sex, age or country of ancestral origin.

All references to employees in this Agreement designate both sexes, and whenever the male gender is used it shall be construed to include male and female employees.

The Union shall not discriminate against any employee in the administration of this Agreement because of non-membership in the Union.

The Town agrees that no employee shall be discriminated against, intimidated or coerced in the exercise of his rights to bargain collectively through the Union, or on account of his membership in, or activities on behalf of the Union.

##### 1.3 Agency Fee

All Police Department employees covered by this Agreement's recognition section shall have the right to voluntarily join the Union or refrain from so joining. However, any employee of the Police Department covered by the terms of this Agreement shall be required, as a condition of

employment, within 30 days, to pay a weekly Agency Fee to the Union to defray costs in connection with legal obligations and responsibilities incurred to or in connection with the enforcement or execution of the rights and/or obligations contained in this agreement or those contained in any other lawful act or agreement pertaining to the employment conditions of the members of the Police Department of the Town of Warren covered by said recognition section. Said Agency Fee shall not exceed the regular dues. Any member of the Police Department covered by said recognition section who shall have his Union membership application refused for just cause shall not be required to pay any fee to the Union.

#### **1.4 Dues Deductions**

Upon receipt of an individually signed authorization by a Police Department employee covered by said recognition section, and approved by the Union, the town agrees to deduct current dues from the salary due union members and shall forward such deductions to the comptroller of the International Brotherhood of Police Officers, as specified by Local # 470.

The Union agrees to indemnify and hold harmless against any and all claims, suits, orders and judgments brought or issued against the Town as a result of any action taken by the Town under the provisions of this Article.

#### **1.5 LAYOFF**

- A. The Town shall not lay off any member of Local 470 during the term of his/her contract except for just cause and in accordance with any applicable State or Federal laws.
- B. In the event it shall become necessary for any reason to lay off members of the Warren Police Department, such layoff shall be on the basis of "last person hired - first person out."
- C. Any permanent police officer laid off shall have the right to be rehired if an opening in the Warren, Rhode Island Police Department shall occur, pursuant to the provisions of Section 3.1 of this agreement regarding Seniority. In the event that more than one officer has been laid off, then a "recall list" shall be maintained according to seniority so that those with the most seniority shall be recalled first, in accordance with the pertinent provisions of Section 3.1 regarding the same.
- D. A permanent officer is an officer appointed by the Town Manager after satisfactory completion of at least one year of probationary service. A Patrol Officer is a permanent officer for the one year following the completion of his or her probationary period. A Patrol Officer becomes a Senior Patrol Officer after serving one year as a Patrol officer.

## **ARTICLE II**

### **2.1 MANAGEMENT RIGHTS**

The Town shall retain the right to issue rules and regulations governing the internal conduct of the Police Department, as provided by the law and in accordance with the intent of Article XII, Public Safety, of the Warren Town Charter. The Union recognizes the responsibilities imposed on it as the exclusive bargaining agent of the employees of the Police Department covered by this Agreement's recognition clause, and agrees to cooperate with the Town in attainment of all goals that will provide maximum security and obedience of all laws and ordinances for the betterment of the Town.

The Union recognizes that except as specifically limited, abridged or relinquished by the terms and provisions of this Agreement, all rights to manage, direct or supervise the operations of the Police Department and its employees are vested solely in the Town.

For example, but not limited thereto, the Town, as the employer, shall have the exclusive rights subject to the provisions of this Agreement and consistent with applicable laws and regulations: (a) to direct employees in the performance of official duties; (b) to maintain the efficiency of the operations entrusted to it; and (c) to take reasonable action necessary to carry out the purposes of the Police Department which may arise in emergency situations, i.e., circumstances deemed by the Town to be of a critical nature calling for immediate action to protect the public interest and which are not expected to be of a recurring nature.

The Town agrees that no adverse personnel action shall be taken against any member of the bargaining unit unless there is just cause to do so.

## **ARTICLE III**

### **3.1 SENIORITY**

Employees of the Police Department covered by this Agreement's recognition section, except as hereafter provided, shall have seniority rights and said seniority, insofar as practicable, shall prevail with regard to the following: (a) transfers to any division, department, shifts, beats, or posts, or any other post by whatever name the transfer may be labeled; and (b) days off, holidays, vacations, and any and all circumstances or situations by whatever name they may be given. However, a senior officer may reject the position or benefit at his discretion without the position or benefit at his discretion without the need of any explanation on his part. Further, in the event that an employee shall reject the position or benefit, it shall not be construed as a waiver of his seniority rights in any subsequent situation where seniority would prevail.

Seniority is defined as being continuous service in each rank in the Warren Police Department (Time in Grade), except for patrol officers, where seniority shall be computed according to continuous service from the date upon the sworn oath of duty. In the event that more than one

employee has identical seniority dates, age shall be the determining factor - the older being considered to have the most seniority.

In the event of a curtailment resulting in layoff, such curtailment shall be based on seniority; the employee having the least seniority shall be the first to be curtailed. Probationary police officers shall be laid off before any permanent police officers. Employees curtailed shall be recalled to work in accordance with seniority if any opening exists, before a new employee is hired. A curtailed permanent employee shall maintain the right to recall for a period of three years from the date of curtailment and if recalled within the three-year period refuses the job offer, shall not be eligible for any future job opening on the basis of a curtailed aforementioned employee.

The Town Manager shall cause to be maintained a seniority list for police officers, and it shall be available for inspection by the employees at all times by posting the same in the Police Department Headquarters. The Union shall be given a copy of the seniority list and, if changes occur within the scope of this Agreement, a new list or lists shall be posted and a copy or copies shall be given to the Union. Disagreements as to an employees seniority status shall be subject to the grievance and arbitration provisions of this Agreement.

### **3.2 SHIFT ASSIGNMENT**

- A. There shall be maintained a balanced shift according to the following schedule and exclusive of the Chief and exclusive of the Deputy Chief, Lieutenants and Detectives during their normally scheduled shifts:
- There shall be at least three (3) officers on the 7AM - 3PM shift.
  - There shall be at least four (4) officers on the 3PM - 11PM shift.
  - There shall be at last three (3) officers on the 11PM - 7AM shift.

In addition to the above personnel, there shall be at least one (1) civilian dispatcher on duty at all times.

Lieutenants may be utilized within the minimum manning described in Section 3.03A to replace officers who are out sick, injured on duty, on vacation, days off, or on special assignment no more than 160 hours each, not in conjunction with each other (both not to be used on the same shift), annually.

At the discretion of the Chief of Police, during their first six years of employment (including probationary time), the two (2) least senior members of the department may, if available, be subject to amendment of their schedules/shift assignments to fill vacancies within the minimum manning requirements set forth above only when there are three (3) or more manpower-positioned officers out of work due to extended sick, injured-on-duty, maternity, FMLA or separation leave. Said officers shall receive not fewer than seven (7) days' notice of the anticipated change of schedule and shall be immediately returned to their normal schedules when the required minimum staffing levels are again attained without their participation.

Detectives may be utilized within the minimum manning described in Section 3.03 A to replace officers who are out sick, injured on duty, on vacation, days off, or on special assignment. Detectives will work in uniform performing patrol duties. Assignment to this day shall be made in accordance with the seniority provisions of this Collective Bargaining Agreement.

- B. All officers, within the minimum manning described in Section 3.03 (A) above, who are out sick, injured on duty, on vacation, compensatory time off, day off, or special assignment shall be replaced.
- C. Prior to special officers, all permanent police department officers will be offered positions first, whether for overtime or for special assignment.
- D. All personnel working between the hours of 3PM - 11PM shall receive a shift premium as follows:

FY 2017-2018	\$0.357
FY 2018-2019	\$0.357875
FY 2019-2020	\$0.35875

All personnel working between the hours of 11PM - 7AM shall receive a shift premium as follows:

FY 2017-2018	\$0.561
FY 2018-2019	\$0.562375
FY 2019-2020	\$0.56375

### **3.3 OVERLAP SHIFT**

At the discretion of the Town Manager, there may be a supplemental patrol shift, the hours to be designated by the Chief of Police. It shall be staffed with at least one (1) permanent police officer but, otherwise, it shall be without a minimum manning requirement. Assignment to this shift shall be on seniority basis.

## **ARTICLE IV**

### **4.1 WORK SCHEDULE/LUNCH PERIOD/HOLIDAY PROCEDURE**

Within the limits of reasonable operating efficiency and proper utilization of manpower, schedule of work shall be organized into three (3) permanent shifts. There shall be three (3) eight (8) consecutive hour shifts for 11 PM - 7 AM, from 7 AM - 3 PM, and from 3 PM to 11 PM. An eight (8) consecutive hour tour of duty shall be for eight (8) consecutive hours and shall be deemed to include a one-half (1/2) hour lunch period, while still on call. During the holidays, as set forth in Article VIII herein, the lunch hour shall be for the duration of one (1) hour while

still on call. A shift from 6 PM - 2 AM may be established at the discretion of the Police Chief. This provision applies to all officers.

On the following holidays, Christmas, Thanksgiving, and New Year's Day, members covered by this Agreement shall be allowed one and one half (1 ½) hours for lunch while still on call.

#### **4.2 ROTATION**

The shifts outlined in 4.01 of this Agreement shall not be rotated.

#### **4.3 SUBSTITUTIONS**

The Police Department will, on a voluntary basis, during the term of this Agreement, allow substitution between employees provided, however, that the reason for this substitution shall be approved by the Chief of Police of the next individual in charge, which approval shall not be unreasonably withheld, and provide further that the employee seeking a substitution submit such a request to the Chief of Police within a reasonable time in advance of the said substitution.

### **ARTICLE V**

#### **5.1 VACANCIES - PERMANENT**

- A. The department shall continue to anticipate and plan for filling vacancies and shall endeavor to have a promotional list available. The department shall continue to make promotions, as soon as is practicable after a vacancy occurs. In no case shall this period exceed ninety (90) days (including probationary Patrol Officers). This list shall be valid for one (1) year, provided, however, that the appointment list for probationary patrol officers shall be valid for a period of eighteen (18) months. In making any appointment or promotion, the Town Manager shall select from the top three (3) qualifiers. If there are multiple appointments or promotions to the same rank during the pendency of the list, the pool from which the Manager shall choose shall contain not fewer than three names for each such position unless there are fewer than three qualifiers remaining.
- B. The positions of deputy chief and lieutenant shall be filled by appointment by the Town Manager in consultation with the Chief of Police.
- C. The minimum permanent number of personnel in the Warren, Rhode Island Police Department shall consist of twelve (12) Patrol Officers, two (2) Detectives, four (4) Patrol Sergeants, two (2) Lieutenants, one (1) Deputy Chief and one (1) Chief.

#### **5.2 EXAMINATION**

- A. The procedure for promotions within the police service to the ranks of Detective, Sergeant, shall be as follows: The Town shall publicly announce by official bulletins and other suitable information releases all competitive examinations for promotion within the police service

thirty (30) days in advance of the scheduled date of such examination. The bulletins and releases shall specify the title and pay range of the class position; a description of the work to be performed; the minimum score required on the written examinations, as well as on length of service.

- B. The names of all tests used (if any) shall be given to all persons taking examination at least 30 days prior to the dates of the examination. This shall be for reference purposes.

### **5.3 MINIMUM QUALIFICATIONS REQUIRED FOR ALL PROMOTIONS**

- A. Graduation from a standard high school or successful completion of an equivalency examination.
- B. The following minimum service time shall be required in the individual class titles: POLICE SERGEANT: At least four (4) years of satisfactory service as a Patrol Officer (including service as a Probationary Patrol Officer).

DETECTIVE: At least four (4) years of satisfactory service as a Patrol Officer (including service as a Probationary Patrol Officer).

LIEUTENANT: At least two (2) years of satisfactory service as a Police Sergeant.

DEPUTY CHIEF: At least two (2) years satisfactory service as a Lieutenant.

- C. Notwithstanding anything contained in this Agreement to the contrary, in any case where there shall not be a lieutenant with at least two (2) years of satisfactory service, the Town Manager may, in filling the position of deputy chief pursuant to paragraph 5.01B above, waive the service requirement and may further expand the pool of those eligible to include the sergeants. In any case where there is a vacancy for a lieutenant and there shall not be a sergeant with two years of satisfactory service, the Manager may waive the service requirement.

### **5.4 EXAMINATION TYPES**

A written examination administered by an impartial person chosen by the Town Manager and an oral examination administered by an impartial group of examiners. In addition, an employee performance evaluation of each competitor will be made by the Chief of Police and the competitor's supervisor. Said evaluation shall not be used in the promotion's test scoring procedure below but shall be kept as part of the Personnel Brochure of the competitor.

The order of these examinations and evaluations shall be as follows and posted in the same order:

1. Performance Evaluation by Chief  
(Discretionary) 1 - 10 points



2. Length of uninterrupted service (one Point per year up to twenty (20) years 1 - 20 points
3. Oral Examination 50 points
4. Written Examination 75 points

The maximum overall permissible score is 155 points. The written exam shall consist of seventy-five questions with each question answered correctly worth one (1) point.

The oral examination board shall be composed of one member appointed by Local 470, one by the Chief of Police and one chosen by the other two members by agreement. Each member of the three (3) member oral examination board will be allowed to score from 1-50 points for each candidate. The overall average of all three members will be the candidate's final score. Each member of the oral board is required to sign their final score for each candidate. Said signed document, along with the written question and answer sheets of each candidate, shall be retained in the office of the chief and available for review by the candidate for a period of one year. Such documents shall not be considered part of a candidate's personnel or employment file.

The criteria used for the oral examination will be selected by the three (3) members of the board itself.

The following procedure will be followed when administering the written examination for any promotional test: All testing materials received from the testing company shall remain sealed and unopened until the day that the test is to be administered. Prior to the start time of the test, and on the same day of the test, the Union President or his designee shall meet with the individual(s) who will be administering the written promotional test. While both the Union President/designee and the administrator of the test are present, the testing material will be opened and viewed to ensure the correct/necessary materials are present to proceed with the written portion of the promotional process.

Following the completion of the test, the Union President/designee will remain with the administrator of the test and all testing materials (including answer sheets) until all such material is returned to a sealed envelope. Following this, both the Union President/designee will accompany the administrator of the test to the nearest enclosed mailbox where the material will be mailed out for correction/scoring. All promotional written tests will be corrected/scored by an impartial company which will be chosen by the Town prior to administering the written test.

## **5.5 CHIEF OF POLICE**

A. Except as stated in Section 5.05B, the Chief of Police is excluded from the Collective Bargaining Agreement.

B. If the Chief of Police is hired from within the department, such person must hold the rank of Sergeant or above at the time of such appointment; provided, however, that if for any reason

there shall be no Sergeant or above serving at the time such promotion is to be made, the Town Manager shall have the option of selecting from the senior patrol officers or Detectives then serving.

## **ARTICLE VI**

### **6.1 DUTIES**

- A. The duties of the members of the Police Department shall consist of upholding the Constitution of the United States and the State of Rhode Island and all the Town ordinances and regulations. Officers of the Warren Police Department are committed to maintaining public safety in the Town of Warren and shall uphold the ideals and values of performing a public service for the residents of the Town of Warren.
- B. Physical washing of police vehicles shall not be a function or duty of any police officer. However, an officer may be required to transport a police vehicle to a car wash facility and remain with same for cleaning.
- C. Physically making monetary deposits for the Town or any other shall not be a function of any police officer. However, officers may be required to provide a security escort when requested, for that purpose

### **6.2 DETAILS TO OTHER DEPARTMENTS PROHIBITED**

The Town agrees that members of the Warren Police Department, whose duties are defined in this Agreement, shall not be detailed to other departments within the Town of Warren, except in case of emergency. However, the section shall not prohibit, and Warren Police Officers are allowed to perform detail work in other nearby Towns with reciprocal arrangements.

## **ARTICLE VII**

### **7.1 HOURS**

- A. The regular work schedule for all members of the bargaining unit effective September 12, 1977, shall be four (4) days on duty and two (2) days off duty.
- B. Lieutenants and Detectives shall work a five (5) days on, two (2) days off schedule, Monday through Friday, 8:00 a.m. to 4:00 p.m.; provided, however, that one (1) Lieutenant shall work from 7:00 a.m. to 3:00 p.m., all with paid holidays off. The Deputy Chief shall work a five (5) days on, two (2) days off schedule with paid holidays off. The base work week for these positions shall be forty (40) hours as straight time.

At the discretion of the individual Deputy Chief, Lieutenant or Detective in consultation with the Chief, either compensatory time or payment at straight time will be received for hours worked

between 37.5 - 40. It is mutually understood that Article 3, Section 3.02 Seniority- Filling of Vacancies, will be recognized in the assignment of the Lieutenants. Further, upon the agreement of the Chief of Police and the individual Lieutenant or Detective, the schedule for each may be adjusted in variance to what is stated above.

## **7.2 LUNCH PERIOD**

Permanent members shall be allowed thirty (30) minutes while still on call.

## **7.3 OVERTIME**

- A. All hours worked in excess of the regular eight (8) hours shall be compensated for at a rate of time and one half (1.5). Any time worked over fifteen (15) minutes in any hour shall be compensated for as one (1) full hour at the overtime rate. All hours in excess of 37.5 hours per four (4) day shift shall be compensated at a rate of time and one-half.
- B. Compensation for attendance at conference and seminars will be for reasonable travel time and actual instructional time.
- C. An overtime list will be maintained so that overtime is offered to personnel on a rotating basis. Any mandatory order to work an overtime shift shall be in accordance with the seniority provisions of this contract. Detectives will not be on the minimum staffing level order back list for overtime unless there are three (3) or more officers out due to sickness, injury, maternity leave, or FMLA. At no time will Sergeants, Lieutenants or the Deputy Chief be placed on the minimum staffing level order back list.
- D. Employees of the Warren Police Department may elect to accept compensatory time off for overtime worked. Compensatory time off earned shall begin to accumulate on the pay date immediately following the overtime worked.

Employees may accrue a maximum of one hundred and sixty (160) compensatory time hours. Individual agreements for additional compensatory time accrual may be entered into between the employee and the Chief of Police in special circumstances. Employees will be afforded a reasonable opportunity to take compensatory time off.

## **7.4 CALL BACK PAY**

Employees called back during emergencies shall be compensated for at least four (4) hours. The pay for this time shall be at the overtime rate of pay as heretofore set forth in Section 7.03 of this Article. The Chief of Police has the discretion to keep said officer on call back for existing work for up to a four (4) hour period paid by the Town.

## **7.5 OVERTIME LIMITATIONS**

The overtime provisions contained in 7.03 and 7.04 above will be paid only up to and including the rank of Lieutenant, provided, however, that the Deputy Chief shall not be eligible for patrol overtime pay.

## **ARTICLE VIII**

### **8.1 PAID HOLIDAYS**

The following holidays shall be paid holidays for all members of the Warren Police Department.

Members of the bargaining unit working thirty-seven and one-half (37.5) hours and who are normally required to work on authorized holidays, shall be granted uniformly an additional one (1) day's pay for each of the following holidays:

New Year's Day      Thanksgiving Day  
Veteran's Day Christmas Day  
Labor Day      Memorial Day  
Washington's Birthday      V-J Day  
Member's Birthday      Columbus Day  
July 4th      Martin Luther King Day  
RI Independence Day The day after Thanksgiving  
1/2 Day Good Friday 1/2 Day on Christmas Eve Full day biennially between Presidential elections  
Presidential Election Day

The Local agrees to combine the ½ day holidays into one full holiday for the purpose of record keeping. The two half days will be combined with Good Friday being considered the full holiday for the purpose of record keeping.

### **8.2 LONGEVITY**

A. There shall be paid every regular police officer hired prior to July 1, 2008, in one lump sum on the pay date immediately preceding the 15th of December of one year, the following amounts for tours of service:

After five (5) years permanent service After Ten (10) years permanent service After Fifteen (15) years permanent service After Twenty (20) years permanent service  
After Twenty-five (25) years permanent service Separate checks will be given for longevity pay.

5.5%  
6.5%  
7.5%  
8.5%  
9.5%

of base salary of base salary of base salary of base salary of base salary

- B. For each and every Police Officer hired on or after July 1, 2008, longevity will be calculated as follows:

After Five (5) years permanent service After Ten (10) years permanent service  
After Fifteen (15) years of permanent service After Twenty (20) years of permanent service

- 4.0%
- 5.0%
- 6.0%
- 7.0%

of base salary of base salary of base salary of base salary.

- C. For each and every Police Officer hired on or after July 1, 2011, longevity will be calculated as follows:

After ten (10) years permanent service After Fifteen (15) years permanent service After  
Twenty (20) years permanent service

- 5.0%
- 6.0%
- 7.0%

of base salary of base salary of base salary

**ARTICLE IX**

**9.01 SALARIES**

Salaries shall be as set forth in Tables I through V attached hereto and made a part hereof as if written in full herein. Any amendment(s) as to salary or rate of pay will become effective and occur during a first full pay period.

FY 17-18	2.0%
FY 18-19	2.25%
FY 19-20	2.5%

**ARTICLE X**

**10.01 SICK LEAVE**

- A. Each police officer in the employ of the Warren Police department, excluding those on non-job connected sick leave, who is available for duty for a minimum of eight (8) hours work within the calendar month shall, on the last day of each calendar month be credited with twelve (12) hours of paid sick leave. For purposes of this section, a day shall be eight (8) hours.
- B. Each employee, so qualifying, as set forth above, shall be credited with a yearly- maximum of 144 hours, non-job connected sick leave.
- C. There shall be a maximum accumulated sick leave of 180 days. When an employee has accumulated the maximum number of sick days (180), the Town will pay to each police officer, where applicable, at the end of its accounting period (June 30), a premium, in the form of a lump sum of cash payment, of 75% of the days in excess of the maximum (180).
- D. Whenever a union member becomes sick, he/she shall report the same immediately to the superior officer on duty. The report shall be logged in a "Sick Book" to be kept by the Police Department. The Union will receive a copy of the sick list bi-weekly. Job related injuries or job-related illnesses shall not be deducted from the officer's "sick leave" allotment.
- E. After the union member who has called in sick has been out sick 72 hours (3 days), he/she shall produce a doctor's report if requested by the Chief of Police of his/her designated representative(s), as to the condition of the sickness if he or she is to be out for a period of time and give an estimation of said period of time.
- F. The Town may require at its expense that the employee submit to an examination by a duly-licensed physician of its choice, verification of the findings of the employee's physician.
- G. Any employee who is injured while performing work other than:
  - a. His or her own duties, or
  - b. Detailed assigned and worked under Article XVIII of this Agreement, shall be placed by the Department Head on a no work - no pay status.
- H. Holiday pay to employees on sick leave for three (3) consecutive work days or less shall not be at full holiday pay but rather paid for four (4) hours. Any sick leave for more than three (3) consecutive work days shall be entitled to full holiday pay. Holiday pay to employees on Injured on Duty (IOD) Status shall be at full holiday pay.
- I. Any officer calling out sick during any regularly schedule shift shall not be eligible for special detail or voluntary overtime for a 24-hour period from the end of the shift on which he or she has called out sick on. This provision shall not apply to callback or order back status.
- J. Any officer claiming IOD must cooperate with the Chief and Town Manager regarding the scheduling of medical exams.
- K. Any Officer who is on IOD for a period of time exceeding three hundred sixty five (365) days, and receives a medical opinion that it is unlikely that he or she will be able to return to work within one hundred eighty (180) days from the expiration of the initial three hundred sixty five (365) day IOD period, shall apply for a disability pension with the Employee Retirement System for the State of Rhode Island. Local 470 and the Town of Warren will enter into a Memorandum of Understanding regarding police officers denied a disability pension by the Employee Retirement System for the State of Rhode Island.

## **ARTICLE XI**

### **11.1 VACATION SCHEDULE AS FOLLOWS:**

- A. All employees who have been employed for six (6) months to one (1) year shall receive four (4) days vacation with pay, annually.
- B. All employees with one (1) year to three (3) years of continuous employment shall receive ten (10) days vacation with pay annually.
- C. All employees with three (3) to five (5) years of continuous employment shall receive fourteen (14) days vacation with pay annually.
- D. All employees with five (5) to ten (10) years of continuous employment shall receive eighteen (18) days of vacation with pay annually.
- E. All employees with ten (10) years, but less than fifteen (15) years of continuous employment shall receive twenty-two (22) days vacation with pay annually.
- F. All employees with fifteen (15) years but less than twenty (20) years shall receive twenty-six (26) working days with pay.
- G. All employees with twenty (20) years or more of continuous service shall receive thirty (30) days of vacation with pay annually.

### **11.2 PERSONAL DAYS**

All employees shall be entitled to two (2) personal days per year. The employee, however, shall give at least twenty-four (24) hours' notice to the Chief of Police of said employee's desire to use the said days. These personal days shall not be deducted from the employee's vacation days. An employee may redeem or use unused personal days at the rate under which they were earned by requesting such redemption within the first quarter of the ensuing fiscal year (July 1 through September 30, inclusive). Days not used or redeemed shall be forfeit.

If a personal day is requested forty-eight (48) hours in advance of the day requested, the Police Chief shall grant the personal day, subject to the Police Chief's discretion to deny the requested personal day for the purpose of meeting the manpower needs of the police department. The Police Chief's discretion shall not be exercised unreasonably.

### **11.3 ACCUMULATION OF VACATION DAYS**

All members shall be permitted to accumulate vacation time up to 90 days (720 hours). Members who exceed the ninety (90) day total due to new fiscal year vacation earnings may use or redeem such excess days at the rate in which the time was earned during the first quarter (July 1 through September 30, inclusive) of the then current fiscal year provided, however, that a member on

injured duty status for more than three hundred sixty-five (365) consecutive days at the end of the fiscal year shall not be entitled to exercise this option until he/she returns to the active roster. Any vacation time in excess of ninety (90) days not used or redeemed as set forth herein shall be forfeit.

Provided, however, that any Warren Police Officer who had accrued more than ninety (90) days of vacation time, but less than one hundred and twenty (120) days of vacation time, prior to July 1, 2017, shall be allowed to retain the amount of vacation time said officer had accrued as of July 1, 2017, but shall not be allowed to accrue any more than that amount and vacation time in excess of that amount not used or redeemed as set forth herein shall be forfeit.

#### **11.4 COMMENCEMENT OF VACATION**

It is expressly agreed that the employee's first day of vacation will commence on the day following his/her last day off, at the option of the employee. It is further agreed that the employee's days off shall continue to rotate during the term of his/her vacation.

#### **11.5 WITHHOLDING OF VACATION DAYS**

Only twelve (12) consecutive leave days are allowed at one time, without written consent of the Chief of Police.

Dates for vacation cannot be unreasonably withheld.

### **ARTICLE XII**

#### **12.1 CLOTHING ALLOWANCE**

The clothing allowance for replacement uniforms for all members of the bargaining unit shall be eight hundred and seventy-five dollars (\$875.00) in each year of the contract, provided, however, that a

member on injured on duty status for more than three hundred sixty-five (365) consecutive days when such payment is due shall not be entitled to such allowance until he/she returns to the active roster. Payment shall be via separate check in the first pay period in September.

Upon appointment to the police force, all new members shall receive an additional three hundred dollars (\$300.00) clothing allowance for that year. This purchase allowance shall be paid in the first pay period in September.

The protective gear issued by the Town of Warren shall be separate from the uniform allowance.



## **12.2 MAINTENANCE ALLOWANCE**

All members of Local 470 shall be granted a uniform maintenance allowance of eight hundred and seventy-five dollars (\$875.00) in each year of the contract, and payable the first pay period in March; provided, however, that a member on injured on duty status for more than three hundred sixty-five (365) consecutive days when such payment is due shall not be entitled to such allowance until he/she returns to the active roster. Payments shall be via separate check.

## **12.3 PROTECTIVE GEAR**

- A. The Town of Warren agrees to supply members of the bargaining unit with the following protective clothing and equipment; rain gear, side arm, handcuffs, whistles, duty belts, holsters, bullets, ASP, cartridge holders, keys, two (2) badges, handcuff case, illuminated clothing for night duty and other equipment supplied for normal course of duties.

All clothing and equipment purchased or supplied under this article shall be approved by the Chief of the Police Department.

The Town shall provide each officer one hundred (100) rounds of ammunition annually for practice. The ammunition shall be in addition to the ammunition supplied for semi-annual qualification. Ammunition for qualification purposes will also be provided by the Town of officers for their off-duty weapons.

- B. The Town shall provide each member one (1) protective ballistic vest of no lesser resistance than "Level II." The protective Vests shall be replaced at the earlier of the factory expiration date or when no longer wearable as determined by the Chief of Police and/or department policy. In addition, the Chief of Police (or his/her designee shall be the responsible party in formulating and administering departmental policy with respect to the annual supply of ammunition for practice and the use of protective vest, including policy as to when the provided vests must be worn.
- C. All leather gear and equipment shall be inspected annually for wear/defects by the Chief of Police, or his designee, and replaced as necessary.

## **ARTICLE XIII**

### **13.1 HEALTH AND DENTAL INSURANCE**

- A. Subject to the provisions of Subsection J, below, all members of the bargaining unit shall be entitled to receive full family medical, surgical, dental and prescription drug coverage at the same or greater level than in effect at the signing of this contract. Existing coverage levels are set forth in schedule A attached hereto.
- B. The Town agrees for the duration of this Agreement to maintain major medical coverage to one million dollars (\$1,000,000.00), to maintain coverage at three hundred sixty-five

(365) days with full maternity coverage and emergency rider.

- C. All Emergency Room visits that do not result in an admission will require a \$25.00 co-pay.
- D. The Town agrees to pay an employee hired prior to July 1, 2008, 25% of his or her health coverage premium in lieu of the health coverage. This amount shall be limited to a payment of no more than \$6,500.00. The Town agrees to pay any employee hired after July 1, 2008, either a fixed amount of three thousand (\$3,000.00) dollars in lieu of health coverage if that employee is eligible for Family coverage, or a fixed amount of one thousand (\$1,000.00) dollars in lieu of health coverage if that individual is eligible only for Individual Coverage. Payment in lieu of health care shall be made in a separate check.
- E. An organ transplant rider is included in this contract.
- F. All employees hired before July 1, 1994 shall be required to pay:
  - 1. 0% of their health insurance premiums, commencing Fiscal Year July 1, 2014
  - 2. 4% of their health insurance premiums, commencing Fiscal Year July 1, 2015
  - 3. 6% of their health insurance premiums, commencing Fiscal Year July 1, 2016
- G. All employees hired after July 1, 1994 shall be required to pay 10 % of their health insurance premiums.
- H. All employees hired on or after July 1, 1999 shall be required to pay 20% of his or her health insurance premiums.
- I. Any employee may select a medical insurance plan costing more than that provided by the Town if said employee pays 100% of the additional cost of the plan selected.
- J. Any regular police officer retiring during the term of this contract shall be carried on the Town's medical Plan for four (4) years following the date of retirement, unless retiring police officer receives the same coverage from another employer. The health coverage provided the retiree during this four-year period shall not be subject to a co-share. After four (4) years, retiree shall be able to buy through the Town at its rate.
- K. All retired members of the Police Department and their eligible spouse shall be permitted to purchase coverage in the Town, at Town rates, after benefits provided under paragraph (B) of this section have been exhausted, if available from the provider. Retired members will be entitled to select any plan that is offered to regular town employees so long as the retired member agrees to pay premiums at the same rate as paid by the Town.
- L. The Town may seek other health insurance plans so long as the coverage is equal or better than the current plan. Both the Town and the Local have to mutually agree that the coverage is comparable, and may not implement without Union ratification.
- M. Whenever a permanent officer in the Warren Police Department is required to receive an immunization or inoculation as part of his employment, the Town shall pay for the

inoculation or immunization of the officer and shall also pay for the immunization or inoculation of that officer's immediate family members, i.e., the officer's spouse or significant other and the officer's children or wards.

#### **ARTICLE XIV**

##### **14.01 TIME OFF WHILE PERFORMING UNION DUTIES**

- A. All employees covered by this Agreement, who are Local 470 officers or members of said Local Collective Bargaining Negotiation Committee or Grievance Committee not to exceed three (3) members, shall be allowed time off from their duties for conferences requested by the Town of Warren.
- B. Such time off with pay shall be granted to the employee without the requirement to make up said time provided, however, that the foregoing shall not be construed to limit said Locals Negotiating Committee to three (3) members.

#### **ARTICLE XV**

##### **15.01 TEMPORARY SERVICE OUT OF RANK**

- A. Members of the Warren Police Department covered by this Agreement, up to and including the rank of Lieutenant who assume the responsibilities of higher rank, shall be compensated for this service at the same grade as the person for whom they are filling in. This shall be paid whether the Patrol Officer is held over or called back.
- B. The person to be paid the command differential shall be the senior police officer unless otherwise specified by the Chief of Police for just cause.
- C. The Town need not pay the senior police officer at the sergeant's rate when the Patrol Lieutenant is on duty.

#### **ARTICLE XVI**

##### **16.1 BEREAVEMENT PAY**

- A. In the event of a death occurring in the immediate family of a member of the Police Department, the Town agrees to pay such member for a period of four (4) days for the purpose of attending funeral services and making necessary arrangement, therefore the term "immediate family" shall be defined to include father, mother, spouse, children, brother and sister of a member, mother-in-law, father-in-law, brother-in-law, sister-in-law, grandfather, grandmother. The immediate family shall also include a person who is actually

a member of and living in the employee's household through a tie of obligation or friendship.

- B. If the bereavement period is interrupted by days off, such bereavement will be credited with the days off.
- C. The period of bereavement for an aunt, uncle, nephew, niece or spouse's grandparent will be two (2) days with pay; with the same days of credit limitation set out in 16.01(A).
- D. The Police Chief has the discretion to allow the bereavement days provided for herein to be split up and used within a single calendar year. The Police Chief's discretion shall not be exercised unreasonably.

#### **16.2 KILLED IN THE LINE OF DUTY**

When a police officer is killed in the line of duty the Town will pay funeral expenses not to exceed thirty thousand (\$30,000.00) dollars. If a police officer in the Warren Police Department is ever killed in the line of duty so that the officer predeceases his or her spouse, leaving said spouse as a widow or widower, the Town of Warren shall provide health coverage for the officer's widow or widower, until said widow or widower either remarries, is eligible for medicare coverage, or until the widow or widower is also deceased, whichever event happens sooner.

#### **16.3 LIFE INSURANCE**

The Town will provide each employee with life insurance in the amount of fifty thousand (\$50,000.00) dollars and accidental death and dismemberment coverage in the amount of fifty thousand (\$50,000.00) dollars.

For all retirees from the Warren Police Department who are eligible to receive retirement benefits, as outlined in Article XXIII of this Agreement, the Town shall provide life insurance for said retiree in the amount of twenty-five thousand dollars (\$25,000.00). Any employee covered by this Agreement who is terminated from his or her employment with Warren Police Department for cause or any employee who leaves employment with the Town of Warren Police Department but is ineligible to receive retirement benefits under Article XXIII, shall not be provided continued life insurance by the Town of Warren.

#### **16.4 DEATH OF AN ACTIVE EMPLOYEE**

The Town, upon the death of an active employee covered by this agreement, will pay in one lump sum to said employee's beneficiary or, where none is designated, to his/her estate, all accrued sick time, leave time, personal days and compensatory time.

## **ARTICLE XVII**

### **17.01 COURT TIME**

- A. Court time, registry time, Municipal Court and RITT hearing times, when required by the Town on a police officer's time-off duty, shall be a time and one half rate of pay, with a minimum of four (4) hours pay.
- B. The Chief of Police has the discretion to keep said officer on court time on duty for existing work for the balance of four (4) hours, which are paid by the Town for emergency purposes only.

## **ARTICLE XVIII**

### **18.1 SPECIAL DETAILS**

Any employee who works any detail shall be compensated, for a minimum of four (4) hours, at the rates set forth below. All time after 15 minutes on a detail shall be paid at a rate of one (1) hour. Payment for details shall be in a separate check.

- A. The base rate for all detail compensation shall be fifty dollars (\$50) an hour.
- B. Non-construction details shall be paid fifty dollars (\$50) per hour. The rate for hours worked beyond eight (8) hours shall be seventy-five dollars (\$75);
- C. Construction details shall be paid fifty dollars (\$50) per hour on week days; seventy-five dollars (\$75) on Saturdays; and one hundred dollars (\$100) on Sundays and holidays. For hours worked beyond eight (8) hours, the rate shall be seventy-five dollars (\$75) on weekdays, one hundred twelve and a half dollars (\$112.50) on Saturdays, and one hundred and fifty dollars (\$150) on Sundays and holidays.
- D. Any officer calling out sick during any regularly scheduled shift shall not be eligible for detail work for a 24-hour period from the end of the shift on which s/he has called out sick. This provision shall not apply to callback status.

### **18.2 DETAIL PRIORITIES**

All permanent members of the Warren Police Department shall have priority on all details. A rotating list shall be maintained as in 7.03 (C). The order of selection shall be permanent members, retired members and special constables. All retired members have the right to work special details regardless of whether they reside in town.

### **18.3 INJURIES SPECIAL DETAILS**

Whenever an officer of the Warren Police Department covered by this Agreement, who has been assigned to any private or special details, is injured in the course of such detail, he/she shall be

compensated by the Town of Warren for all medical and hospital expenses, etc; and also the regular rate of pay is to be continued during the period of incapacity as provided by Section 45-19-1 of the General Laws of Rhode Island, 1956, as amended.

## **ARTICLE XIX**

### **19.1 GRIEVANCE PROCEDURE**

For the purpose of resolving alleged grievances of employees of the Warren Police Department arising out of the interpretation of this contract, the following grievance procedure is accepted by the Town:

- A. The Grievance Committee Chairman of Local 470 (Union), or his/her designee shall, within seven (7) calendar days after the employee(s) has become aware, or should have become aware of the occurrence of the event giving rise to the alleged grievance, submit to the Chief of Police the grievance in writing. If the grievance is not presented within the time limit set forth above, it shall be considered waived. Any waiver is without prejudice to another person filing a grievance if the incident occurs on another occasion in the future.
- B. The Chief of Police shall respond in writing concerning the grievance, to the Union within seven (7) calendar days from the receipt of the grievance. If the Chief of Police does not respond within seven (7) calendar days, the grievance shall be deemed denied.
- C. The Union may appeal the decision of the Chief of Police to the Town Manager within seven (7) calendar days from the receipt of the denial of the grievance from the chief, or if deemed denied, seven (7) days from the expiration of the seven (7) day limit established in Section (B). By mutual consent the timeliness specified in this section and Section (B) may be waived.
- D. The Town Manager shall consider the grievance within ten (10) days. A decision in writing shall be delivered to the Union within five (5) days. If no answer has been received by the Union within ten (10) days following the submission of the grievance to the Town Manager, then the grievance shall be deemed denied.
- E. The Union, upon receipt of the answer from the Manager of the Town of Warren, or upon the date that the grievance is deemed denied, shall have fifteen (15) calendar days to initiate arbitration proceedings. If said arbitration proceedings are not initiated within fifteen (15) calendar days, the grievance is waived. Any such waiver shall be without prejudice to taking another similar grievance to arbitration in the future if the incident should occur in the future.

## **19.2 ARBITRATION**

Within ten (10) days from the expiration period set forth in Section 19.01C of this Article, the Town and Local 470 shall jointly request the assignment of an arbitrator by the American Arbitration Association (AAA) and the matter shall be submitted to said arbitrator in accordance with AAA rules.

- A. In all cases involving a grievance, which is submitted to the arbitrator, the individual or individuals having the grievance shall be required to attend and present his/her grievance. Such individual or individuals shall further be entitled to be represented by legal counsel of his/her own choosing as his/her own expense.
- B. All costs and expenses of the arbitrator shall be shared equally by the parties hereto.
- C. The decision of an arbitrator shall be binding on the parties and enforceable in court.

## **ARTICLE XX**

### **20.01 WORK STOPPAGE**

In consideration for the right to a resolution of disputed questions under the terms and provisions of Title 28, Chapter 9.2 of the General Laws of Rhode Island, 1956 as amended, entitled "Police Officer's Arbitration"; permanent police officer of the Warren Police Department shall have no right to engage in any work stoppage, slow down or strike.

## **ARTICLE XXI**

### **21.01 POLICE VEHICLES**

All police vehicles purchased for patrol use shall be four-door models and shall be of heavy-duty manufacture (standard police package). These vehicles shall be equipped with protective screens between the front and rear seats. These vehicles shall also contain emergency equipment, as determined by the Chief of Police in consultation with Local 470. These vehicles shall also be maintained in proper running order.

## **ARTICLE XXII**

### **22.1 SELECTION OF SCHOOLS**

Whenever training courses or other schooling are offered to a member or members of the Police Department, a notice of the courses shall be posted and every officer shall be given the opportunity to attend at the discretion of the Police Chief and Town Manager.

## **22.2 REIMBURSEMENT - SCHOOL COSTS**

In the event a course of instruction for police officers is offered within the State of Rhode Island, any officer who attends such school with the permission of the Police Chief and Town Manager on his/her own time, shall be reimbursed for any tuition and other reasonable expense, including books, fees and transportation, that he/she incurs in the attendance of such school provided that he or she receives a passing grade or certification of satisfactory completion of such course.

## **22.3 EDUCATION STIPEND**

The Town will pay by separate check an additional stipend in August of each year to officers who have attained college degrees in criminal justice or a related field at the following rate:

Associates Degree	\$450.00
Bachelor's Degree	\$700.00
Master's Degree	\$900.00

## **ARTICLE XXIII**

### **23.1 RETIREMENT FOR POLICEMEN**

- A. There shall be a retirement plan which shall be that plan adopted by the General Assembly in 1968 which is entitled "Optional Retirement for Police and Firemen" and which is found in Chapter 45-21.2 of the General Laws of the State of Rhode Island.
- B. This plan is modified by the provisions of 45-21.2-22 of the General Laws effective July 1, 1989. The plan provided to the Warren Police is a plan that provides for retirement after 20 years of service. Years of service shall be defined by Chapter 45-21.2.
- C. Any member retiring after July 1, 1994 shall be entitled to C.O.L.A. Plan-C as defined in the General Laws of Rhode Island Title 45, Chapter 21-52, as amended.
- D. Longevity, compensatory time, leave time, vacation and sick leave pay accrued or accruing to a retiring officer shall be paid upon the date of retirement.
  - A. Longevity pay shall be in the full amount due to the retiring officer for the fiscal year in which he/she retires.
  - B. Vacation pay for the fiscal year in which the officer retires shall be prorated to the date of retirement. Accrued time shall be paid in full.



C. Sick leave pay for the fiscal year in which the officer retires shall be prorated to the date of retirement. Accrued time shall be valued and paid or used according to the following schedule:

a.	At least 10 but less than 15 years of service	70%
b.	At least 15 but less than 20 years of service	80%
c.	At least 20 but less than 25 years of service	90%
d.	25 or more years of service	100%

Provided, however, that an officer who is granted a disability pension resulting from an injury sustained on duty and who has less than 20 years of service shall, nevertheless, be compensated for said accrued sick leave days at the rate of 90%.

### **23.2 BENEFITS UPON RETIREMENT**

Commencing July 1, 1983, upon retirement, all benefits paid under this contract other than those stated otherwise, shall be paid on a pro/rata basis and this shall be determined in accordance with the member's anniversary date. All officers retiring during the term of this agreement may be appointed Police Reserve Officers at the discretion of the Town Council until they attain the age of 58 years.

### **23.3 RESIGNATION**

Officers choosing to resign after ten (10) years of full time service, shall receive 100% accrued vacation upon the date of resignation. Officers choosing to resign after ten (10) years of full-time service shall receive accrued sick leave in accordance with the table set forth in section 23.01 (D)(C), upon date of resignation.

## **ARTICLE XXIV**

### **24.01 RETROACTIVITY OF BENEFITS**

All benefits enumerated herein and all applicable time in service requirements shall be retroactive to the date an employee was first employed by the Town as a probationary or regular Patrol Officer.

## **ARTICLE XXV**

### **25.01 PAYROLL DEDUCTIONS**

Upon written request of the members of Local 470 to the Town Council, payroll deductions for savings bonds, Local 470 dues, and Credit Union shall be honored.

## **ARTICLE XXVI**

### **26.01 INSURANCE**

The Town shall maintain and pay for the liability insurance policy insuring the Town and all members of the Local against all claims arising out of the course of the members of Local 470 employment with the Town, for negligence, false imprisonment and assault and battery. The Town also agrees to provide civil rights brutality insurance at the Town's expense. Copies of all policies shall be provided to Local 470.

## **ARTICLE XXVII**

### **27.1 PHYSICAL EXAMINATION**

- A. All employees shall be required to undergo a comprehensive physical examination once every three (3) years by a physician selected by the officer from a list of two (2) physicians mutually agreed upon by the Union and the Town. The cost of such examination not covered by a member's Blue Cross will be borne by the Town. The employee will take the examination on his/her own time at no overtime cost to the Town.
- B. With respect to participation in the program, if an officer is diagnosed as having a propensity toward hypertension or heart disease, or if the officer is found to have existing hypertension or heart disease, the officer shall be required to follow the medical advice of the examining (or attending) physician.

### **27.2 PHYSICAL FITNESS PROGRAM**

- A. All employees shall participate in a physical fitness program, the elements of which are set forth in Appendix "A" of this Agreement. Age shall be considered when scoring the physical fitness tests.
- B. There is a need for education of employees in the causes and prevention of hypertension and coronary heart disease as well as the promotion of good nutrition, stress reduction, etc.

The Town agrees to conduct seminars and provide materials for education in this area. Such education shall include advice on the causes of hypertension and coronary heart disease, weight control, diet counseling, physical exercise, smoking cessation, stress management techniques and improving mental health.

The Union will allow members to attend such seminars while off duty at no cost to the Town in terms of overtime or callback pay.

- C. The Town agrees to pay directly to any physical fitness facility once a year in August a sum of either 50% of membership dues or \$325, annually, whichever is less, directly to the

facility for annual membership enrollment, provided the employee agrees to maintain membership and pay any other fees as may be required.

### **27.3 PHYSICAL FITNESS IN GENERAL**

- A. The physical fitness program shall not be used as a disciplinary tool or as a means directed at a particular officer or officers to discredit their public image.
- B. Any employee who after participating in the program for whatever reason does not meet the standards of physical fitness will be referred to his/her physician who will advise the employee and the Town of the medical advice/instructions given the employee to assist the employee in meeting the standards.
- C. The physician will conduct follow-up exams every thirty (30) days for three (3) months to determine if the employee is making progress toward meeting the standards.
- D. At such time as advised by the physician, the employee shall enroll and participate in a structured program at a physical fitness facility such as the YMCA.
- E. Doctor's cost not covered by the employee's health coverage will be equally shared by the employee and the Town.
- F. The employee and the Town will share cost of enrollment in the physical fitness program equally.
- G. Any employee who willfully violates the provisions of this article shall be subject to disciplinary action as prescribed by departmental policy pursuant to the General Laws of the State of Rhode Island Title 42-28.6-1, et seq., as amended, commonly known as the Rhode Island Law Enforcement Officers' "Bill of Rights."

## **ARTICLE XXVIII**

### **28.1 LIGHT DUTY**

It is mutually agreed that light duty is voluntary and subject to the following conditions:

- A. The individual member agrees to return to work.
- B. The members' physician agrees to the duties assigned.
- C. A physician chosen and agreed upon by the member's physician and the Town's physician, if necessary, will conduct an independent medical evaluation.
- D. A time frame of six (6) weeks would be required to pass before the member would be eligible to return to work.

- E. A maximum of four (4) hours of light duty would be assigned, at which time the member would be released from duty.
- F. A member assigned to light duty would be assigned to the day shift (7:00 A.M. - 3:00 P.M.) only.
- G. A cap of one (1) year would apply to any member assigned to light duty.
- H. Light duty would not affect minimum manning staffing requirements.

## **28.2 PREGNANT OFFICERS, MATERNITY/PATERNITY LEAVE**

- A. Pregnant officers are eligible for modified duty assignments as appropriate to the physical capabilities and wellbeing. Pregnant officers shall be permitted to continue working on regular duty or modified duty assignments as long as they present a monthly physician's certificate, or until such time a physician recommends that work be curtailed.
- B. "Modified duty" shall be assigned by the Chief of Police, and shall be limited to Monday's through Fridays, 8:00 am to 4:00 pm following the administrative schedule. In addition, pregnant officers shall have NO contact/interaction with prisoners.
- C. Assignment to modified duty shall not affect the officer's pay classification, pay increases, promotions, retirement benefits and/or any other benefits employee would normally receive.
- D. Officers shall be allowed to use all "sick," "compensatory," "leave" and "personal days" for the purpose of maternity/paternity leave. Officers may also use the "Family Medical Leave Act" either in conjunction with, or in place of personal/leave days.
- E. The assignment of Officer(s) to modified duties will not affect the minimum manning staffing requirements.

## **ARTICLE XXIX**

### **29.01 DURATION OF THIS AGREEMENT**

This Agreement shall be for three (3) years commencing on the first day of July 2017 in accordance with the Agreement reached between the I.B.P.O. #470 and the Town through the negotiation process. It shall remain in full force and effect thereafter from year to year unless either party, at least one hundred twenty (120) days prior to June 30, 2020 (the expiration date), gives to the other party written notice of its intention to terminate or amend this agreement.

**ARTICLE XXX**

**30.01 FIELD TRAINING COMPENSATION**

Any officer, who is assigned as a Field Training Officer (F.T.O) to a Probationary Officer, shall be compensated with compensatory time for their services. For every eight (8) hours that a F.T.O is assigned to a Probationary Officer, the F.T.O. shall be compensated with two (2) hours of compensatory time. The Officer who is acting in the capacity of an F.T.O., does not have to be a certified F.T.O. to receive this compensation, but rather could be an officer who has not yet been certified as and F.T.O.

Any amendment(s) as to salary or rate of pay will become effective and occur during a first full pay period of the fiscal year.

FY 17-18            2.0%

FY 18-19            2.25%

FY 19-20            2.5%

**Salary Schedule July 1, 2014(FY14-15)**

Deputy Chief	\$
Lieutenant	\$
Sergeant	\$
Detective	\$
Senior Patrol Officer	\$
Patrol Officer	\$
Probationary Patrol Officer	\$

**Salary Schedule July 1, 2015(FY15-16)**

Deputy Chief	\$
Lieutenant	\$
Sergeant	\$
Detective	\$
Senior Patrol Officer	\$
Patrol Officer	\$
Probationary Patrol Officer	\$

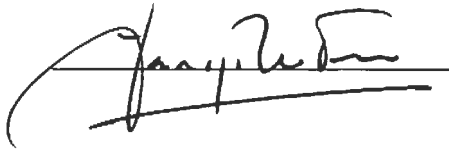
**Salary Schedule July 1, 2016(FY16-17)**

Deputy Chief	\$
Lieutenant	\$
Sergeant	\$
Detective	\$
Senior Patrol Officer	\$
Patrol Officer	\$
Probationary Patrol Officer	\$

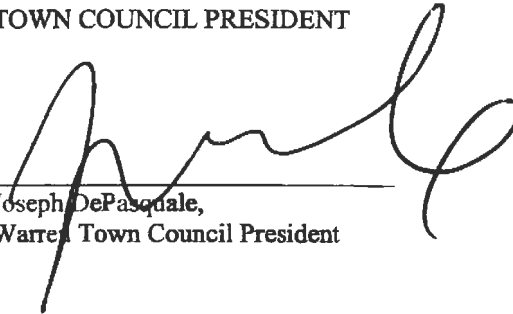
IN WITNESS WHEREOF, THE TOWN OF WARREN AS OF THE DAY AND YEAR FIRST ABOVE WRITTEN AND THE SAID WARREN LOCAL 470 INTERNATIONAL BROTHERHOOD OF POLICE OFFICERS AND TOWN OF WARREN SIGNED, AND BY THEIR DULY AUTHORIZED REPRESENTATIVES. AS OF THE DAY AND YEAR FIRST ABOVE WRITTEN.

IN THE PRESENCE OF

TOWN OF WARREN  
TOWN COUNCIL PRESIDENT

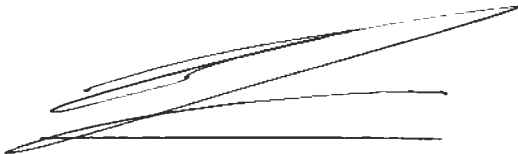
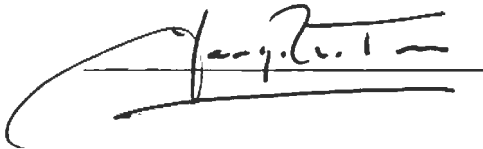


Joseph DePasquale,  
Warren Town Council President



IN THE PRESENCE OF

INTERNATIONAL BROTHERHOOD OF  
POLICE OFFICERS/LOCAL 470



Date :

RATIFIED BY UNANIMOUS VOTE OF THE WARREN TOWN COUNCIL  
ON:

August 8, 2017

# MEMORANDUM OF UNDERSTANDING

**WHEREAS**, the International Brotherhood of Police Officers Local #470 (hereinafter the "Union"), as representatives for police officers in the Town of Warren, Rhode Island, Police Department, would like additional patrol officers hired for the Warren Police Department in order to reduce the burden placed on officers in the Warren Police Department; and

**WHEREAS**, the Town of Warren (hereinafter the Town) would like to obtain a better understanding of the costs and benefits of hiring additional patrol officers for the Warren Police Department.

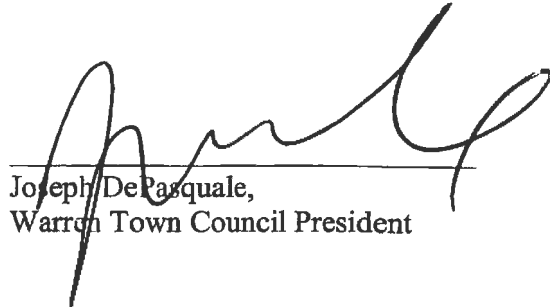
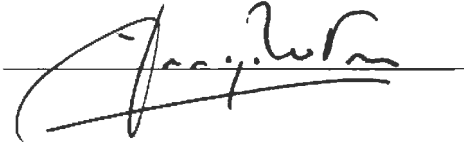
**NOW THEREFORE**, the Union and the Town hereby enter into a memorandum of understanding (MOU) as follows:

1. Beginning in fiscal year 2018-2019, the Town will hire two additional patrol officers beyond the minimum manning requirement set forth in Section 5.1(C) of the current, fiscal year 2017-2020, collective bargaining agreement between the Town and the Union.
2. The Town shall retain the two additional officers until at least July 1, 2020.
3. The Town may continue to maintain the two additional patrol officers as part of the Warren Police Department following July 1, 2020, but this MOU does not in any way obligate the Town to do so.
4. Prior to January 1, 2020, the Town will conduct a fiscal analysis to determine the impact of the two additional officers, including, but not limited to, the cost of maintaining the additional officers and the savings produced by any reduction in overtime as a result of maintaining the additional officers.
5. This MOU will in no way affect or alter the minimum manning requirements set forth in the fiscal year 2017-2020 collective bargaining agreement between the Union and the Town.
6. During the negotiations for the next collective bargaining agreement, for fiscal year 2020-2023, the Town and the Union may negotiate over whether to include the two additional patrol officers within the minimum manning requirement for the fiscal year 2020-2023 contract.



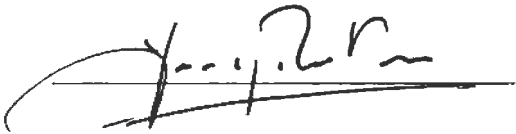
IN THE PRESENCE OF

TOWN OF WARREN  
TOWN COUNCIL PRESIDENT

  
Joseph DePasquale,  
Warren Town Council President

IN THE PRESENCE OF

INTERNATIONAL BROTHERHOOD OF  
POLICE OFFICERS/LOCAL 470



Date :

RATIFIED BY UNANIMOUS VOTE OF THE WARREN TOWN COUNCIL  
ON:

August 8, 2017

**Town of Warren, RI**  
**MEMORANDUM OF UNDERSTANDING**

**Date:** July 1, 2017  
**Re:** Sergeant Edward Borges Assignment Schedule

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The purpose of this MOU is to allow a more streamlined balance and efficient manner of conducting department wide Information Technology (IT) services and management as well as supervision of the 7am-3pm shift personnel.

It is mutually understood and agreed upon by the Town of Warren and the International Brotherhood of Police Officers Local #470 that the current 7am-3pm supervisor, Sergeant Edward Borges, may have his current four and two daily shift rotation amended to a five and two daily shift assignment (M-F) under the following guidelines:

- A/ The assignment is at the discretion of the Chief of Police.
- B/ The schedule and compensation will be within the guidelines as specified in *Article VII 7.01 Hours "B"* in the current bargaining agreement.
- C/ The assigned sergeant may be considered part of the minimum manning provision under *Article II 3.03 Shift Assignment* as determined by the Chief of Police.
- D/ The assignment and MOU are solely for the current assigned sergeant due to his specific duties and responsibilities.
- E/ The assignment shall be deemed a temporary position and not change other current supervisory staffing assignments.
- F/ Scheduling of this assignment will not create an order back situation during the major holidays of Thanksgiving Day & Christmas Day.
- G/ A review date of January 1, 2018 will be assigned at which time the Chief of Police and IBPO Local #470 may determine its effectiveness and potential continuation.

Understood and agreed upon on (Date) :

*Aug. 11, 2017*

Agent of the Town of Warren, RI:

Agent of the IBPO Local 470: